



# 2016 Exhibitor Package

## Conroe Cajun Catfish Festival



Please Read Entire application

### Application Information

1. Application form must be accompanied with the booth fee, made payable to The Friends of Conroe, Inc. (This check will be deposited ONLY upon acceptance.) After Sept. 1st only money orders, cashier's checks, or cash accepted.
2. Photos: Submit 2 photos with application. .
3. Arts and Crafts Requirements: The work will be selected on craftsmanship and aesthetic qualities. Accepted categories: Painting (watercolors, oils, acrylics, etc.): Graphics (drawings, etchings, serigraphs, etc.); Photography; Sculpture: Woodwork; Fibers (weavings, macramé, stitchery, clothing, etc.); Pottery; Jewelry; Leather; Glass; Mixed Media.
4. Commercial Vendor Requirements: A special high visibility area for professional companies promoting their store front business.
5. Home Based Business Requirements: Individuals whom run a home based business and do not have a store front.
6. A selection committee will approve all vendors, there are no exceptions.

### Festival Rules

1. Exhibitors will be expected to display and sell work of the same quality and nature as that submitted for screening. The Festival retains the right to ask for removal of any objects which are distinctly inferior to those selected. **No one is allowed to solicit outside of their booth.**
2. Once accepted, an entrant is committed to show. **No refunds will be made for entrant withdrawal.**
3. **There are no rain dates and no refunds in the event of rain.**
4. The Festival provides daytime & overnight security; however, entrant exhibits all work at their own risk. The Cajun Catfish Festival assumes no liability for damage, loss or theft of any individual's work.
5. All sales will be transacted by entrant. There are no commissions.
6. No food or beverage may be sold by exhibitors.
7. Samples or other giveaways may only be given with prior approval.
8. Submission of an entry to the Festival constitutes agreement on the part of the entrant to the terms and conditions set forth in this prospectus.
9. Further details and instructions will be mailed to accepted exhibitors.
10. Exhibitors are responsible for obtaining a **sales tax I.D. number. A copy must be mailed in with your application.**
11. **No items, such as gun replicas, knives, popping noise makers, drug paraphernalia, nudity or profanity are allowed.**
12. Political Booths: **All business done must be conducted within the confines of your booth space.**
13. Consumption of outside alcoholic beverages is prohibited; if an Exhibitor is intoxicated they will be asked to leave and forfeit all fees.

### Festival Exhibit Areas

1. Commercial Expo: Manufactured, mass produced items, antiques, collectibles, business products, T-shirts and services.
2. Arts & Crafts: Contemporary and traditional handmade arts & crafts of all media.
3. Home Based Business Requirements: Business that is ran from a home, not a store front.
4. **Festival Staff will approve type of exhibitor prior to final approval.**

### Exhibit Space

1. Show spaces are approximately 10' x 10' (100 sq. ft.), covered space with light. Tent walls are provided, but are the exhibitors responsibility to roll up and down each day.
2. Electrical hook-ups available at an additional cost of \$50 per 110V plug. (220V not available.) **Deadline for electrical order is September 9, 2016.**
3. Festival will not provide tables, chairs, signs, or additional display equipment.
4. **Parking is not included in booth fee. There are numerous paid and free lots around the festival. The festival assumes no liability for availability or security of parking. Three day Parking passes available through the "festival" for \$10.00**

### The Festival

The Conroe Cajun Catfish Festival is a premier outdoor fall event, sponsored by The Friends of Conroe, who are committed to providing an outstanding family event while creating a positive selling atmosphere for the exhibitors. Now in its 27th year, the Festival continues to bring in over 30,000 people during the three days.



# 2016 Exhibitor Package Conroe Cajun Catfish Festival



*This form must be completed and emailed, mailed, or delivered with check and 2 photos to:*

The Friends of Conroe, Inc  
101 S. Main St. Conroe, Texas 77301  
Phone: 936-539-6009

<b>Name:</b>					
<b>Contact:</b>					
<b>Address:</b>					
<b>City:</b>		<b>State:</b>		<b>Zip:</b>	
<b>Phone:</b>					
<b>Email:</b>					
<b>Complete Description of Work:</b>					
Arts & Crafts Exhibitor 10x10 Space	\$250	QTY:		Total:	
Home Based Business 10x10 Space	\$300	QTY:		Total:	
*Corner Space	\$50			Total:	
Commercial Exhibitor 10x10 Space	\$400	QTY:		Total:	
Electrical (1-110v outlet)	\$50			Total:	
<p><b><u>Application will not be accepted without photos and payment. Festival Staff will approve type of exhibitor prior to final acceptance.</u></b> <b><u>Only Money Orders, Cashier's Checks or Cash will be accepted after September 1st.</u></b></p>				Total Cost	
				Payment Method	

**EARLY BIRD DISCOUNT OF \$50 FOR ANYONE PAID IN FULL BY 8/1/2016**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## 2016 The Conroe Cajun Catfish Festival Exhibitor Agreement

The Conroe Cajun Catfish Festival (CCCF) believes in equal opportunities for all vendors and we will actively seek fair evaluation of all applications. We do not allow personal beliefs to conflict with application consideration. In selecting participants, criteria may include menu items, past history, the promptness of application arrival, and event area accommodations. CCCF reserves the right to deny acceptance of any applicant if past experience or other factors that warrant exclusion.

As a participant of the 2016 The Conroe Cajun Catfish Festival (CCCF), I fully understand and agree to the following:

I recognize and acknowledge that I assume full risk of any injury, property damage or loss which I may sustain as a result of my participation in any and all activities connected with or associated with my participation in the Festival. Furthermore, I understand that I should carry my own insurance and that I store my products and equipment overnight at my own risk.

I agree to waive and relinquish all claims I may have against CCCF, the City of Conroe, and all associated sponsors and staff of the Festival and agents thereof from any and all claims other parties may have resulting from injuries, damage, or loss caused by, arising out of, connected with, or in any way associated with the activities of the CCCF.

I agree to provide a specified list of all items I plan to sell, and I acknowledge that I may not be permitted to sell each of the items I submit.

I understand that, in the event of CCCF cancellation due to weather and/or other unforeseen issues, vendor fees will not be refunded.

I agree that I am responsible for the transportation, insurance and sale of my products. I also understand that I am responsible for collecting and reporting sales tax on all transactions made during the Festival.

I agree to pay all the necessary fees set forth in this application; upon acceptance into the 2016 CCCF. I understand that all cancellations must be made in writing and must be postmarked, emailed, or faxed by no later than September 9, 2016 and that absolutely no refunds will be considered after September 9, 2016.

I agree to be present for all 3 days of the CCCF: Friday, October 14 through Sunday, October 16, 2016. I agree that if I have not set up by 3 pm on Friday, October 14, or if I leave the CCCF early, I forfeit my booth space and all fees. If I intend to be late on any of the 3 days, I must acknowledge this to the Event Manager in my area or I may forfeit my booth space. I agree that all demonstrations and exhibits may be photographed for publicity purposes. I understand and will abide by the rules of this application.

I have read through the application and I agree to abide by all rules set forth in this agreement and application package.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# ELECTRICAL NEEDS INFORMATION

EXHIBITOR BOOTH NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL ADDRESS(1): \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

**Please, carefully, fill out the information below and mail with your application/contract form:**

- You MUST COMPLETE THIS INFORMATION ON EACH PIECE OF EQUIPMENT.
- If you DO NOT complete this form, you will NOT be supplied with ANY electricity at your booth.

TOTAL NUMBER OF PIECES of electrical equipment used. \_\_\_\_\_

1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_
1. TYPE OF EQUIPMENT \_\_\_\_\_ VOLTAGE \_\_\_\_\_ AMPS \_\_\_\_\_ WATTS \_\_\_\_\_ PHASE \_\_\_\_\_

AMPS, WATTS, VOLTAGE—WHERE ARE THEY????

The amps, watts and volts are stamped on the name plate on each piece of your equipment.

HOW TO COMPUTE WATTAGE:

Multiply AMPS X VOLTAGE

Example: 20 amps x 120 volts = 2400 watts

- 240 Volt equipment is done the same way except with using 240 as the voltage.
- 240 Volt service must be approved and pre-arranged with the electrician. There will likely be a charge.

HOW TO COMPUTE AMPS:

Divide Watts by Voltage

Example: 2400 Watts /120 Volts = 20 amps